

**MANDATORY DATA SHEET
FOR RECIPIENTS OF THE "NTO RESOURCE GUIDE"**

It is essential that the State of Wisconsin Department of Workforce Development collect the following data in order to coordinate future distributions of new or updated materials for the "NTO Resource Guide". ***As each Job Center and Technical College will receive only ONE original hard copy of the guide from DWD, it is important to designate ONE individual or committee that will be the main contact for future mailings or electronic distributions.*** Your cooperation is appreciated.

Date of Receipt of "NTO Resource Guide":

Main Contact Name:

Full Mailing Address:

Phone Number:

Fax Number:

Email Address:

Are you able to receive and download attachments with your email?	Yes	No
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Are you able to access the Internet and World Wide Web?	Yes	No
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Do you have access to a ZIP drive?	Yes	No
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Word Processing Software
Maker and Version:

Operating Platform:

Questions or Comments?
